



# Shotford Bowling Club

Spirketts Lane  
Harleston IP20 9JL

## Return to Indoor Bowling – Covid Secure – Plan

The management committee have carefully considered members' comments regarding a safe return to indoor bowling and after studying, discussing and acting on the guidelines published by the *England Indoor Bowls Association*, the following plan of action has been agreed so that indoor bowling can commence.

### Sanitisation

1. All door handles, tables, chairs, bowling mats and cotts, hand rails and the far end bench will be sanitised prior to each session by our staff cleaner using a "fogging machine" in addition to NHS approved antiviral spray and wipes.
2. "Hands free" alcohol based hand sanitiser dispensers have been installed in the lounge of the indoor bowling green, in the entrance hall next to the ladies changing room, and in the vestibule between the outer door main entrance door and the inner maglock protected security door.
3. Antiviral wipes will be available in the bowling hall and also in the 'disabled' toilet (see below) to enable members to wipe surfaces before and after use, and a bin will be provided to hold used wipes which must not be flushed away.

### Signage

1. Covid information Social Distancing signs and instructions will be placed and displayed at all appropriate points throughout the building in accordance with EIBA guidelines.
2. A notice will be displayed at the entrance to the club saying that members who come to play have, by entering the club, accepted the new rules and policies and any concomitant risks involved.
3. A notice will also be displayed at the entrance stating that any member not feeling well or exhibiting any of the known Covid symptoms of Fever, Sore Throat, Breathlessness or Loss of Taste must not enter the club.

### Entrance & Exit

1. Two 2hr sessions are planned each day, one in the morning and one in the afternoon with at least an hour between them to ensure the two groups do not meet and to allow time for sanitisation. Members will be instructed to arrive on time and leave the premises promptly, so that members will only be arriving or leaving, but never at the same time.

### Toilets & Changing Rooms

1. Both the Men's and Ladies' cloakrooms and both the Men's and Ladies' toilets will be closed and locked.
2. The locker room will be kept locked
3. The disabled toilet will be designated a "unisex" toilet and will be the only toilet available. This will ensure that a "one in – one out" policy can be achieved.
4. Members who have woods and shoes currently stored in changing rooms and lockers will have to contact David Eastwell to arrange an individual timed collection of their kit.
5. Members must not leave their woods and bowling shoes in the club.



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6. Members must arrive in their bowling clothes and outdoor shoes and change into bowling shoes in the lounge. Bowling shoes must not be worn to travel to the club so that the indoor bowling carpet is protected from grit and grime.
7. Members must promptly arrive for and leave after their allotted session.
8. The small kitchen in the bowling hall will be locked and out of use, however the coffee machine will be operational.

## Environment

1. The current heating system in the bowls hall has external ventilation capability only for the gas burners. In order to satisfy the EIBA guidelines of 20 litres per second per person of fresh air into the bowling hall, an additional ventilator will be set up blowing fresh air into the bowling hall via a vent from the locker room.
2. The current “no smoking” rule in the building will be extended to include the forecourt area so that members will be expected not to leave the building during a session.
3. Only 3 tables and 4 chairs each, stationed in the lounge at the end of the bowling green will be available for bowlers.
4. Members must remain in their 4 player “bubble” at their allotted table and not mix with members on the other tables.
5. The coffee machine will be available for members, and users will be expected to wipe the button panel before and after use with the antiviral wipes provided.

## Playing

1. Only pre-booked games will be allowed. Members must not turn up to play without having an agreed pre-booked game. The design and operation of a pre-booked system has yet to be worked out.
2. The bowling green has been set out so that only 3 rinks will be played on. Rinks 1 and 4 will remain as they are and rinks 2 and 3 will be redesigned as a single central “rink 2”, giving three playable rinks for each session. Each rink will thus have an additional 2 metre ‘corridor’ between itself and the adjacent rink.
3. In order to maintain social distancing requirements, games will be either singles, with one player at each end or pairs, with two players at each end of each of the three rinks. **Triples and Fours will not be allowed.** This means that a maximum of  $3 \times 4 = 12$  players will be on the green at any one time.
4. Since our aim is to maintain the 2 metre social distancing rule, the wearing of face masks will not be mandatory, however individual members may wear masks if they so wish.
5. The scoreboards will be disabled and not be used. One player on each rink may score using cards if they so chose.
6. Two cotts will be used on each rink, with the cott placed by foot by the winning team from the previous end. Although mats will be sanitised before each session, the anti-viral wipes stationed at each end of the green may be used freely by players to sanitise the mats.
7. One player only on a rink will be allowed to measure, however the committee would discourage measuring in what are essentially friendly games.

## Payment

1. Rink fees of £2.50 per player per 2hr session will be payable in the usual manner of putting the money in a rink fee envelope and putting into the drop box in the lounge bar wall.



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2. In order to comply with Track and Trace requirements, the full names of all players as well as the date must be written legibly on the rink fee envelope.
3. Where possible, for a 4 player game, members are asked to combine and pay by a £10 note so that the subsequent cash handling and banking is reduced to a minimum.

## Policing

1. It must be accepted this is a very difficult time for the club and its members and that the club have no means of policing any of these additional Covid inspired rules and policies. We therefore expect and believe that members are sufficiently motivated and have the personal integrity to obey them.
2. In the event that the committee are made aware of infractions of these rules and guidelines, the club will be shut immediately. Action may be taken against members found to have wilfully disregarded any of the rules and policies.
3. In the event that the club is made aware of any member who has attended one of these new sessions becoming ill with Coronavirus, the club will shut immediately, instigate a professional 'deep clean' and inform all members as far as possible.

## Pre-Booking system

As indicated above, a pre-booking system for the roll-ups has yet to be devised.

We are considering both on-line and telephone booking and the details of how that might work are yet to be considered.

We have had many members indicating that they would like to partake in roll-ups in the absence of league games as well as the non-league playing roll-up regulars. In order to satisfy what could be a big demand for roll ups, we are planning to have two per day. We are also looking into the possibility of running a new "pairs" league for those members who might want to have a more competitive game and the club will shortly be asking for teams to be formed.

The club has no full time staff like most of the other indoor bowls clubs, so the committee will be seeking to ask for volunteer members who would be willing to run a couple of sessions or more each per week, other than the pairs league. They would then act as 'responsible adult' and oversee the proceedings of their sessions and take bookings for those sessions by phone or in person immediately after a session for the next session.

We would like to encourage player "bubbles" so that 4 members might play together regularly and can more easily pay the single £10 note(s) rink fee mentioned above.

This is, of course, completely new to all of us and we are trying to ensure that the club can provide bowling facilities for those members who feel that the new Covid rules and policies are sufficient to keep them safe while at the club. It is, clearly, a very personal decision for each member and we would caution members to think carefully about resuming indoor bowling.